



Martlesham Parish Council

Parish Room
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04.07.2025

Dear Councillor

You are hereby summoned to a meeting of the RECREATION & AMENITIES COMMITTEE which will be held at **PARISH ROOM** on **WEDNESDAY 9th JULY 2025** at 7.30pm.

The meeting is open to the public and press to attend.

Please inform the Clerk if you would like the Hearing Loop System turned on.

Lisa Burgess

Lisa Burgess, Clerk to Martlesham Parish Council

AGENDA

CP is committee paper, N/A is Not applicable

Time	Item	Action by committee	Ref
19.30	1. To appoint a Chairman for this meeting only	Appoint Chairman	N/A
19.32	2. Apologies	Note	N/A
19.33	3. Any declarations of disclosable pecuniary or local non-pecuniary interests	Register interests	N/A
19.34	4. Actions from last Meeting	Ongoing or on agenda. Note	N/A
19.35	5. PUBLIC FORUM		
	5.1 To allow members of the public to address business on the agenda	Note/Consider	Any issues?
	5.2 Any issues raised by the public	Note/include on another agenda?	Any issues?
19.45	Items for consideration		
19.50	6. Playground inspections and risk assessments		
	6.1 Combined Report including Record of decisions made by the Clerk between meetings, as required by the Openness of Local Government Bodies Regulations 2014	Agree/Ratify	CP
19.52	7. Sites		
	7.1 Resurfacing of the Pétanque at the Recreation Ground	Consider	CP
	7.2 Signage for dogwalkers to keep dogs on a lead	Consider	CP
	7.3 Extra Bin Emptying at Play Areas within Martlesham Parish until week beginning 8 th	Update	CP

	September 7.3.1 Bin at the Harry Higgins	Consider	
	7.4 Runway Heritage Carpark – Update and Inspection Rota	Consider	CP
	7.5 Runway Heritage Car park – Electric Car Parking Spaces Signage Quotes	Consider	CP
20.30	8. Works		
	8.1 Draft of Litter Action Plan	Consider	CP
	8.2 Ipswich Probation Services Projects	Consider	CP
	8.3 Removal and Supply of a new Gate at Centenary Play Space	Consider	CP
	8.4 Replacement Cradle Seats at Kronji’s Piece	Consider	CP
	8.5 Repair of tear on play surface at Harry Higgins	Consider	CP
	8.6 Further infilling after the summer(maybe the use of mats/matting – too high a footfall for it to be worthwhile on the	Consider	CP
	8.7 Replacement Gate Latch at Jubilee Play Space	Consider	CP
20.45	9. Greenways Project		
	9.1 Success of guided walk with James Baker	Note	CP
	9.2 Remedial action to deal with trees showing signs of sooty bark disease on Martlesham Common	Consider	CP
	9.3 Consider actions needed to support James Baker in his work on the common in the future	Consider	
20.50	10. Finance		
	10.1 Pending expenditure	Agree	CP
	10.2 Payments for approval	Agree	CP
	11. Trees		
20.55	11.1 Tree Warden Report: July 2025	Consider	CP
	11.2 Trees and The Law	Note	CP
	11.3 Support for Tree Wardens – new volunteers and training	Consider	
	11.4 Location for two replacement trees for the felled Cherry Tree	Consider	
	11.5 Martlesham Parish Council Tree Policy	Consider	
21.10	Items for noting		
	12. Walk Farm Woods Car Park		
	12.1 Walk farm woods carpark update	Note	
	13. Nature for Us All		
	13.1 Nature for us all at the Recreation ground	Note	
	14. Working Groups		
	14.1 Recreation Ground & Kronji’s Piece Steering Group update	Anything to report?	
	14.2 Martlesham Climate Action	Anything to report?	
	15. Social media and newsletter items (August/September)		
	15.1 List items	Consider	
	16. Items for consideration at the next R&AC meeting		

	16.1 List items	Consider	
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